

Centrally Sponsored Scheme

OF

**CONSTRUCTION OF HOSTELS FOR
OBC BOYS AND GIRLS**

(AS REVISED W.E.F. 2010-11)

GUIDELINES



**Ministry of Social Justice & Empowerment
Government of India
December 2010**

**Ministry of Social Justice & Empowerment
Government of India**

**Centrally-sponsored Scheme of Construction of Hostels for
OBC Boys and Girls**

GUIDELINES

CONTENTS

S. No.	Title	Page no.
1.	Background	1
2.	Objective	1
3.	Important changes incorporated in the revised Scheme	1-2
4.	Agencies Eligible for Assistance under the revised Scheme	2
5.	Location and Capacity of Hostels to be constructed under the Scheme	3
6.	Eligibility criteria for students to be admitted to hostels under the Scheme	3
7.	Funding Pattern	4
8.	Planning Hostels buildings, under the Scheme	5-6
9.	Procedure for Submission of Proposals	7
10.	Responsibility of Implementing Agencies By way of Maintenance and Management of Hostels	8
11.	Manner of Release of Central Assistance	9
12.	Terms & Conditions for Release of Grants to NGOs	10
13.	Monitoring	10
14.	Involvement of Panchayati Raj & Municipal Bodies	11

Appendices

No.	Content	Page No.
I A	Proforma for submission of proposals by State Govts./UTs.	12-13
I B	Proforma for submission of proposals by NGOs.	14-15
II	Proforma for sending Half-yearly Progress Report	24-27

**CENTRALLY SPONSORED SCHEME OF CONSTRUCTION OF HOSTEL FOR
OBC BOYS AND GIRLS**
[Revised with Effect from 2010-11]

1. Background

The Centrally-sponsored Scheme for Construction of Hostels for OBC Boys and Girls is being implemented since 1998-99 to address the problem of educational backwardness of OBCs. Very often, students from rural areas, especially those belonging to the weaker sections, discontinue their studies because of lack of secondary schools and colleges nearby and non-availability of adequate hostel facilities, at a reasonable cost, at places where such educational institutions are located. Therefore, the Scheme was initiated with a view to facilitate continuation of education by students belonging to OBCs, especially those hailing from rural and remote areas and from poor families. Since the inception of the Scheme, upto 2009-10, Central assistance for construction of 811 hostels for OBC students has been sanctioned.

The funding pattern for construction of hostels under the scheme provided for cost sharing between the Central and State Governments in the ratio of 50:50, with 100% funding to UTs and Central Government Institutions like Central Universities.

The Scheme has been revised w.e.f. 2010-11. Guidelines of the revised Scheme are given below.

2. Objective

The Scheme aims at providing hostel facilities to students belonging to socially and educationally backward classes, especially from rural areas, to enable them to pursue secondary and higher education.

3. Important changes incorporated in the revised scheme

The following important changes have been incorporated in the Scheme, as revised from 2010-11:-

- (i) Earlier, only State Governments, UT Administrations and Universities were eligible for Central assistance. Now, NGOs with a good track record will also be eligible.
- (ii) Enhancement of Central assistance to North-Eastern States & Sikkim from 50% to 90%.
- (iii) Indicative physical norms have been laid down for a typical 100 seater hostel with a view to improving the quality and "liveability" of hostels to be constructed henceforth, and to introduce a degree of uniformity in the physical norms across the country, and
- (iv) Introduction of a one-time non-recurring grant of Rs.2500/- per seat for providing furniture/equipment to the hostels constructed under the Scheme.

4. Agencies Eligible for Assistance under the revised Scheme

Agencies eligible for financial assistance under the revised Scheme will be as follows:-

- (i) State Governments and UT Administrations;
- (ii) Institutions or organizations set up by the Central Government as autonomous bodies under a statute (e.g. Central Universities, IIT, NIT, etc.) or as Societies under the Registration of Societies Act, 1860, or otherwise;
- (iii) Well-established NGOs with a good track record in implementation of development schemes for OBCs, especially in the education sector. These organizations should have been registered for at least two years at the time of applying for grant under the Scheme.

5. Location and Capacity of Hostels to be constructed under the Scheme

5.1 While sanctioning hostels, priority will be given to:-

- (i) regions/districts not covered so far, and
- (ii) Districts/towns having a large number of educational institutions.

5.2. As far as possible, hostels will be constructed in close vicinity of educational institutions.

5.3. Assistance will be provided for construction of 100 seater hostels, at the maximum. Proposals for construction of hostels with lesser capacity (e.g. 25 or 50) would also be considered.

6. Eligibility criteria for students to be admitted to hostels under the Scheme

Students fulfilling the following eligibility criteria may be allotted seats in Hostels constructed under the Scheme:-

- (i) Students whose castes are included in the Central/State/UT list of Backward Classes and who do not belong to the "creamy layer".
- (ii) Hostels would be essentially for post matric students. However, if there are vacant seats, pre-matric students especially of the secondary level, would also be eligible to be accommodated.
- (iii) Other things, being equal preference will be given to OBC students hailing from low income families.
- (iv) At least 5% of the total seats should be reserved for students with disabilities.

7. Funding Pattern

Comparative position of the funding pattern under the Scheme, as it stood upto 2009- 10, and the revised norms applicable from 2010-11, is as under :-

S. No.	Item	Norms upto 2009-10		Revised Norms applicable from 2010-11								
		Recipient Agency	% of Central Share	Recipient Agency	% of Central Share							
(1)	Funding Pattern for construction	i) State Govt.	50%	i)a. State Govt. (other than in the North East)	50%							
				b. State Govts. in the North East including Sikkim	90%							
		ii) UTs and Central Institutions	100%	ii) UTs and Central Institutions	100% (No change)							
		iii) NGOs	No provision	iii) NGOs	<table border="1"> <thead> <tr> <th>% of Central Share</th> <th>% of State Share</th> <th>% of NGO Share</th> </tr> </thead> <tbody> <tr> <td>45%</td> <td>45%</td> <td>10%</td> </tr> </tbody> </table>		% of Central Share	% of State Share	% of NGO Share	45%	45%	10%
% of Central Share	% of State Share	% of NGO Share										
45%	45%	10%										
(2)	Equipment Grant	No provision		One time non-recurring grant of Rs.2500/- per student for provision of essential hostel furniture and equipment.								

The above sharing pattern applies to the cost as approved at the time of sanction of Central assistance. Central Government will not bear any extra cost due to any subsequent escalation, and such extra cost will have to be borne entirely by the recipient agency.

8. Planning Hostels buildings, under the Scheme

8.1 Indicative Physical Norms for a 100 seater hostel

No physical norms were stipulated in the Scheme for hostels earlier. Indicative physical norms for a 100 seater hostel will now be as under:-

S.No.	Description	Area per Unit (sq. mtrs)	No.of Units	Total Area (in sq. mtrs)
1	2	3	4	5
1.	4 seater dormitory	29	10	290
2.	6 seater dormitory	39	10	390
3.	Kitchen cum Pantry	19	01	19
4.	Store	10	01	10
5.	Dining Hall	50	01	50
6.	Toilets	02	10	20
7.	Bath	02	10	20
8.	Common Room	40	01	40
9.	Computer cum Reading Room	15	01	15
10.	Medical Room	11	01	11
11.	Office	15	01	15
12.	Chowkidar Quarter	20	01	20
13.	Total	252	48	900
14.	Add circulation area & wall thickness @ 35% of above			315
15.	Total built up area			1215 Sqm
16.	Built up area per seat	12.15 Sqm		

In case of hostel of a lesser capacity, planning should be done in such a manner that built-up area per seat remains as close to the above figure (say, upto 13 Sq.m), as possible.

8.2 Essential Features to be incorporated while planning and executing Hostel building, under the Scheme

It is important that hostels which are constructed under the scheme satisfy the following criteria:

- (i) Good Quality of Construction – Safety and speedyness
- (ii) Economical construction

- (iii) Energy – efficiency : The building should have low energy requirements and should make maximum possible use of natural lighting, solar energy, natural ventilation, etc.
- (iv) Use of local building practices and materials

Every region of the country has, over the centuries, developed its own unique construction practices using locally available materials. These should be optimally used in the interest of economy and local suitability.

It would be most undesirable to follow a standard RCC based construction plan everywhere.

- (v) Water harvestation and water-use efficiency
The building should harvest rain-water and also re-cycle its waste-water optimally.

- (vi) Earthquake design and fire fighting arrangements

The building should have an earthquake resistant structural design in earthquake-prone areas, and sound fire-fighting arrangements.

- (vii) Open Space - The Hostel should have adequate open space around it for outdoor games and sports, as well as for a garden/kitchen garden/trees of various kinds.

- (viii) Barrier-free Access - The Hostel building to be constructed must be accessible to persons with disabilities. It must, inter-alia, provide ramps with railings, disabled friendly toilet, Braille signage, etc. towards that end.

9. Procedure for submission of proposals

9.1 Agencies (i) eligible for assistance under the Scheme, and (ii) having clear title and possession over the land where the hostel is to be constructed, will submit proposals in the prescribed formats as under:-

	Type of Agency	Application Format given in
1.	State Governments, UT Administration, Central Institution	Appendix – I-A
2.	NGOs	Appendix – I-B Proposals should be submitted by them to the respective State Government/UT Administration with an undertaking that they would meet 10% of the total cost, and also any extra cost due to escalation. The State/UTs in turn, will recommend the proposal to the Ministry of Social Justice & Empowerment with a commitment to meet 45% of the cost.

9.2(i) State Governments/UT Administration which submit proposals for construction of three or more hostels in a year will have to propose Girls' Hostels to the extent of at least one third of them.

9.2(ii) While submitting proposals for release of Central assistance, the implementing agencies shall give an undertaking that they would construct the Hostels within one year of release of Central assistance.

9.3 Proposals relating to any financial year, complete in all respects, should reach the Ministry of Social Justice & Empowerment by 30th June, or such other date as the Ministry may notify.

10. Responsibility of Implementing Agencies by way of Maintenance & Management of Hostels

State Governments/UT Administrations/Universities/NGOs, which receive Central assistance under the Scheme shall have to fulfil the following obligation, and will give an undertaking to do so, while submitting their proposals:-

- (i) The entire expenditure on procurement of land, staffing and other maintenance and day-to-day expenditure shall be borne by the implementing agency(s) concerned.
- (ii) The Hostel should have for each inmate, a bed, a study table, a chair, and a cupboard to store personal belongings.
- (iii) It must be ensured that the inmates of the hostel are provided with whole-some & nutritious food.
- (iv) Hostels should have adequate water supply, inclusive of potable water.
- (v) For conservation of water, water efficient taps and WCs (two option flushing) should be used.
- (vi) The common room should be provided with newspapers, magazines, indoor games and a TV set.
- (vii) The implementing agency should provide an adequate number of computers out of their own resources or from MP LADS/MLA LADS fund for the computer-cum-reading room which should also have a small library of informative books.
- (viii) There should be arrangements for periodical health check-ups of students, and for a part-time doctor on call, whenever necessary.
- (ix) A Warden, at least on a part-time basis, should be employed for the smooth running of the hostel.
- (x) For safety of the inmates, a boundary wall may be constructed and a system of watch and ward put in place.

11. Manner of Release of Central Assistance

Central assistance for building and equipment will be released to recipient agencies in the following manner:-

S.No.	Recipient Agency	Purpose of assistance	Manner of release
1.	State Govts., UT Admns., Central Universities/ Institutions	Construction of Hostel Building	In one Instalment
2.	NGOs	- do -	In two instalments as follows:- Ist - 50% of - initial sanction Instt. approved Central assistance 2nd - Remaining - On receipt of Instt. 50% of confirmation approved from State Govt. Central regarding assistance (i) Completion of work upto roof level, and (ii) Expenditure to the extent of first instalment of Central assistance and corresponding share of State Govt. & NGO.
3.	1 & 2 above	Furniture & Equipment	On receipt of report from the State Govt./UT Admn. regarding completion of building work, and full utilisation of Central, State and (where applicable) NGO's share of construction cost.

12. Terms & Conditions for Release of Grants to NGO(s)

The release of grants-in-aid to NGOs will be subject to the following terms and conditions:-

- (a) The accounts of the Project shall be maintained properly and separately and shall be open to inspection/check by the designated officer(s) of the State Government/UT Administration or the Government of India including Officers of the Comptroller and Auditor General of India;
- (b) Assets acquired substantially or partly out of grants-in-aid released under the Scheme, shall not be disposed of, encumbered or utilized for any purpose other than that for which the grant-in-aid was sanctioned, without the prior approval of the Ministry of Social Justice & Empowerment, New Delhi;
- (c) The State Government/UT Administration shall ensure that there is no deviation from the approved plan or diversion of funds by the NGO.
- (d) The NGO shall furnish its quarterly progress report to the Ministry through the State Government/UT Administration.

13. Monitoring

13.1 The Agencies implementing the Scheme will furnish half-yearly progress reports to the Ministry in the prescribed proforma **(Appendix - II)**.

13.2 A **Monitoring Committee** consisting of the following officers will monitor and review the construction of hostels regularly based on progress reports, submitted by the Implementing Agencies:-

- a) Additional Secretary (SJ&E) - Chairperson
- b) Addl. Secy./Joint Secy. & Financial Adviser (SJ&E) - Member
- c) Joint Secretary(BC), M/o SJ&E - Member
- d) Director/Dy. Secretary, BC Division, dealing with the Scheme, M/o SJ&E - Secretary

14. Involvement of Panchayati Raj & Municipal Bodies

Students beneficiaries of hostels to be constructed under the Scheme will be mostly from the rural areas. On the other hand, most of the hostels will be located in urban areas.

In view of the above, State Governments will be expected to suitably associate concerned Panchayati Raj and Municipal bodies (especially the concerned Block & District Panchayats and the Municipal Body of the town where the Hostel is located) in :-

- Planning,
- Execution, and
- Day-to-day management, of the Hostels sanctioned under the Scheme.

(Part-I)
Government/University of _____

To

The Secretary
Ministry of Social Justice & Empowerment,
Government of India,
Shastri Bhavan,
New Delhi

Subject: **Proposal for Central assistance under the Centrally sponsored Scheme of Construction of Hostels for OBC Boys and Girls (As revised w.e.f. 2010-11)**

Sir,

With reference to letter No. _____ dated _____ of the Ministry of Social Justice and Empowerment on the above subject, I am to send herewith proposals seeking Central assistance for construction of the Hostels for OBC students, as per details enclosed in the Abstract (Annexure – I-A).

2. Following details of OBC hostels sanctioned under the Scheme upto the previous financial year are also enclosed:-

- (i) Physical Progress of Hostels sanctioned upto the last financial year (Annexure-II)
- (ii) Financial Progress of the Hostels sanctioned upto last financial year (Annexure-III)
- (iii) Details of hostels completed upto last quarter preceding submission of proposal (Annexure-IV)
- (iv) Utilisation Certificate as per GFR-19(A) (Annexure-V)

3. I am also to convey that the State Government will, as per the guidelines, take the following steps for implementation of the Scheme:-

- (i) State Government will bear 50% (10% in the case of North-Eastern States including Sikkim) of the total cost of construction of proposed hostels as approved by the Government of India and all expenditure, if any, over and above the cost approved by the Central Government, as mentioned in para 7 of the guidelines.
- (ii) Incorporate essential features as mentioned in para 8.2 of the guidelines while planning and executing hostel buildings.

- (iii) Construction of hostels will be completed in a period of one year from the date of release of Central assistance, as mentioned in para 9.2(ii) of the guidelines.
- (iv) Maintain and manage the hostels as mentioned in para 10 of the guidelines.
- (v) Ensure involvement of Panchayati Raj and Municipal Bodies in planning, execution and day-to-day management of the Hostels as mentioned in para 14 of the e guidelines.

4. The following documents/statements are also enclosed:-

- (i) Documentary evidence of land availability, plot number and plot area.
- (ii) Site Plan.
- (iii) Preliminary cost estimate of each of the proposed Hostel building, as per State PWD/CPWD schedule of rates applicable in the State/UT signed by an officer not below the rank of an Executive Engineer.

5. It is requested that Central assistance amounting to Rs. _____ crores may please be released, as per details in the Abstract, to undertake construction of the Hostels mentioned therein.

Yours faithfully,

Principal Secretary/Vice Chancellor /Director of the Central Institution

(Part-II)
(Name of the applicant NGO)

To

The Secretary
Ministry of Social Justice & Empowerment,
Government of India,
Shastri Bhavan,
New Delhi

Through: The Principal Secretary/Secretary, Government of _____
(State/UT, Backward Classes Welfare Department)

Subject: **Proposal for Central assistance under the Centrally sponsored Scheme of Construction of Hostels for OBC Boys and Girls (As revised w.e.f. 2010-11)**

Sir,

With reference to letter No. _____ dated _____ of the Ministry of Social Justice and Empowerment on the above subject, I am to send herewith hostel proposals of Non-governmental organizations duly recommended by the State Government for seeking Central assistance as per details enclosed in the abstract (Annexure I-B).

2. The following details of the OBC hostels sanctioned under the scheme to the Non-governmental organizations upto the previous financial year are also enclosed:-

- (i) Physical Progress of Hostels sanctioned upto the last financial year (Annexure-II)
- (ii) Financial Progress of the Hostels sanctioned upto last financial year (Annexure-III)
- (iii) Report on the status of hostels completed upto last quarter Preceding Submission of proposal (Annexure-IV)
- (iv) Utilisation Certificate as per GFR-19(A) (Annexure-V)

3. I am also to convey that the NGO will, as per the guidelines, take the following steps for implementation of the scheme:-

- (i) The NGO will bear 10% of total cost of construction of proposed hostels as approved by the Government of India and all expenditure, if any, over and above the cost approved by the Government of India as mentioned in para 7 of the guidelines.
- (ii) Incorporate essential features as mentioned in para 8.2 of the guidelines while planning and executing hostel buildings.

- (iii) Construction of hostel will be completed in a period of one year from the date of release of Central assistance as mentioned in para 9.2(ii) of the guidelines.
- (iv) Maintain and manage the hostels as mentioned in para 10 of the guidelines.
- (v) Abide by the terms and conditions for release of grants to NGOs as mentioned in para 12 of the guidelines.

4. The following documents/statements are also enclosed:

- (i) Documentary evidence of land availability, plot number and plot area.
- (ii) Site Plan.
- (iii) Preliminary cost estimate of each of the proposed Hostel building, as per State PWD/CPWD schedule of rates applicable in the State/UT signed by an officer not below the rank of an Executive Engineer.
- (iv) Copy of the latest Annual Report.
- (v) A statement of the full receipts and expenditure and a copy of the balance sheet for the last two years certified by a Chartered Accountant.

5. It is requested that Central assistance amounting to Rs. _____ crores may please be released, as per details in the Abstract, to undertake construction of the Hostels mentioned therein.

Yours faithfully,

(Signature of the Head of the NGO)

Name _____

Designation _____

Seal _____

Recommendation of the State Government/UT Administration

The State Government recommends the above proposal.

2. The NGO has been working since _____ i.e. for _____ years, and has been doing good work in the area of _____. It has not been blacklisted by the State Government, nor is anything else adverse known about its track record which would render it ineligible for Govt. assistance.

3. The State Government also undertakes to provide, to the NGO, from its resources, 45% of the cost approved by the Central Government as grant-in-aid.

4. The State Government will, through its field offices, ensure that the NGO utilizes Government grants for the purpose and in the manner laid down in the Scheme/Sanction letter.

(Principal Secretary/Secretary, Govt. of _____, BC Welfare)

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Proposing Agency:.....(i.e. Name of State Govt./Central Institution)

-----Deptt.

Abstract of hostel proposals

Part-I Hostel-wise Details

S. No	Location of Hostel			No. of seats in the proposed Hostel	Meant for Boys/ Girls	Estimated Cost of Construction			Construction cost per seat (Col. 7 ÷ Col.5)	Details of land where the construction is proposed			Details of other hostels, if any, for OBC students in the vicinity of the proposed hostel			Details of educational institutions in the vicinity of the proposed hostel	
	Town	Distt.	Whether the town is a Distt. /tehsil/ block hqs.			Total	Central Share	State Share		Name of Owner Deptt. / Institution	Plot No.	Area (in Acres)	Location	Capacity	Distance from the proposed Hostel		
	(1)	(2)	(3)			(4)	(5)	(6)		(7)	(8)	(9)	(10)	(11)	(12)		(13)
Total										--	--	--	--	--	--	--	--

Part-II - Abstract of Central Assistance Sought (in lakh Rs.) (As per Col. 10)

(i) For Construction of Hostels - Rs. _____

(ii) For Furniture and Equipment - Rs. _____

TOTAL -----
Rs. _____

**Signature of Pr. Secretary/Secretary of the State Government / other
competent authority**

Name _____
Designation _____
Official Seal _____

**Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls
Part I - Abstract of hostel proposals**

**Name of NGO :
Regd. number:
Registration No. & Date:**

S. No	Location of Hostel			Capacity of Hostel (No. of Seats)	Meant for Boys/ Girls	Estimated Cost of Construction				Construction cost per seat (Col. 7 ÷ Col.5)	Whether the NGO has title over the land where Hostel construction is proposed. If yes, give details of the land
	Town	Distt.	Whether the town is a Distt. /tehsil/ block hqs.			Total	Central Share	State Share	NGO Share		
	(2)	(3)	(4)			(7)	(8)	(9)	(10)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Total											--

Part-II - Abstract of Central Assistance Sought (in lakh Rs.) (As per Col. 11)

(i) For Construction of Hostels - Rs. _____

(ii) For Furniture and Equipment - Rs. _____

TOTAL -----
Rs. _____

Signature of Director of NGO/other competent authority

Name _____
Designation _____
Official Seal _____

Annexure II

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

PHYSICAL PROGRESS OF HOSTELS SANCTIONED UNDER THE SCHEME UPTO THE LAST FINANCIAL YEAR

(AS AT THE END OF THE QUARTER PRECEDING SUBMISSION OF THE PROPOSAL)

Name of the State/Central University/Central Institution/NGO _____

Sl. No.	Year of Sanction	No. and date of Ministry's sanction order	Location of the Hostel		Meant for		No. of Seats Sanctioned	Status of the Hostel			Reason for delay, if any	Likely date of completion in case of work not being completed		
			Town	Distt.	Boys	Girls		Completed						
								Under Construction	Yet to start construction					
								Date of Completion	Status of Occupation	Reason, if not yet occupied				

Signature of competent authority

Name _____

Designation _____

Official Seal _____

ANNEXURE-III

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

FINANCIAL PROGRESS OF HOSTELS SANCTIONED UNDER THE SCHEME UPTO THE LAST FIN. YEAR

Name of the State/Central University/Central Institution/NGO_____

(Rs. in Lakhs)

S. No.	Year of Sanction	No. and date of Ministry's sanction order	Amount Sanctioned				Actual Amount utilised				Unspent balance of Central assistance upto 31st March i.e. year ending_____
			Total	Central Share	State Share	NGO Share	Total	Central Share	State Share	NGO Share, wherever applicable	

Signature of competent authority

Name_____

Designation_____

Official Seal_____

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

REPORT ON THE STATUS OF HOSTELS COMPLETED UPTO LAST QUARTER PRECEDING SUBMISSION OF PROPOSAL

Name of the State/Central University/Central Institution/NGO _____

Sr. No.	Year of Sanction	No. and date of Ministry's sanction order	Location of Hostel		Date of		Meant for		No. of seats occupied by OBC students during the last academic session	No. of seats occupied by Non-OBC students during the last academic session	No. of seats occupied by Physically challenged students during the last academic session
			Town	District	Completion	Occupation of Hostel	Boys	Girls			
1	2	3	5	6	7	8	9	10	11	12	13

Signature of competent authority

Name _____

Designation _____

Official Seal _____

GFR 19-A

Form of Utilization Certificate

S.No.	Letter No. and Date	Amount

Certified that out of Rs._____ of grants-in-aid sanctioned during the year _____ in favour of_____ under this Ministry/Department letter No. given in above table and Rs._____ on account of unspent balance of the previous year, a sum of Rs._____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of Rs._____ remaining unutilized at the end of the year has been surrendered to Government (vide No._____ dated _____) will be adjusted towards the grants-in-aid payable during the next year _____.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.

Signature_____

Designation_____

Date_____

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Half-yearly Progress Report for the half year ending on 30th Sept./31st March 20

Financial Year

Name of the State/UT/Central University/Central Institution/NGO :

Part I

A. Abstract of Hostels Sanctioned, Completed and Under Construction under the Scheme since its inception (1998-99) –

Physical progress

Sl. No	Year	No. of Hostels sanctioned			Out of the No. in Col.3,									
		Since the beginning of the Scheme upto end of the preceding financial year	During the financial year	Total sanctioned	No. completed				Under construction			Yet to start		
					Upto end of previous financial year	Upto end of previous half year	During the half year under review	Upto end of half year under review (7) + (8)	Upto end of previous half year	Construction started during half year under review	At the end of half year under review (10)+(11)-(8)	No.	Reasons for work not starting	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
1	1998-99													
	2009-10													
	Total													

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

**Half-yearly Progress Report for the half year ending on 30th Sept./31st March 20
Financial Year**

Name of the State/UT/Central institution/NGO:.....

Part – I

**B. Abstract of Hostels Sanctioned, Completed and Under Construction under the Scheme since its inception (1998-99) –
Financial progress**

S.No.	Year	Amount Sanctioned	Amount Released	Unutilized Balance
(1)	(2)	(3)	(4)	(5)
	1998-99			
	2009-10			
	TOTAL			

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Half-yearly Progress Report for the half year ending on 30th Sept./31st March 20

Financial Year

Name of the State/UT/Central University/Central Institution/NGO :

Part II

A. Hostel-wise Physical Progress of Hostels under construction or yet to start construction

S. No	Year of sanction by Ministry of SJ&E	No. & Date of Sanction letter of Ministry of SJ&E	Description of the Hostel Sanctioned				Stage of Construction			
			Location Town/ Distt./	Meant for Boys/ Girls	Capacity	Amount of Central Assistance Sanctioned	At end of previous half year	At end of half year under review	Progress during half year under review	Remarks
1	2	3	4	5	6	7	8	9	10	11
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

Centrally Sponsored Scheme of Construction of Hostels for OBC Boys and Girls

Half-yearly Progress Report for the half year ending on 30th September/31st March 2010

Financial Year.....

Name of the State/UT/Central University/Central Institution/NGO :

Part II

B. Hostel-wise Financial progress of Hostels under construction or yet to start construction

S.N o.	Year of sanction by Ministry of SJ&E	No. & Date of Sanction letter of Ministry of SJ&E	Description of Hostel			Amount of Central Assistance Sanctioned	Progress of expenditure			Unspent balance of Central Assistance
			Location Town/ Distt	Meant for Boys/Girls	Capacity		At the end of previous half year.	At the end of half year under review	During half year under review	
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										

Signature of competent authority

Name _____

Designation _____

Official Seal _____